

Setting up Student email

NEW TRIER TOWNSHIP HIGH SCHOOL DISTRICT 203

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Web Access

- Staff**
- Home Access
 - Outlook Web Access
 - Web VPN
 - Web Site FTP Access



- Students**
- Home Access
 - Web Mail

For Student OFM [see SEPARATE instructions](#)
Online File Manager to
 Access your Network Folder from H:OME

NEW: STUDENT E-Mail
 (more detailed handout available, too)

Reminder: All student e-mail addresses are of the form StudentID@student.nths.net

- Now powered by Google for educators
- studentID@student.nths.net is the same
- Similar to setting your overall password
- **First time:** use birthday **mmddyyyy**
- Change password to **YOUR** choice
- You will also be asked to type in some security characters and to accept the Google apps terms of use
- Remember to save WORD document attachments in a form (1997 – 2003) which you can easily open at home

Sign in to manage
New Trier Township High School District 203

Username:
 @student.nths.net

Password:

Remember me on this computer.

[I cannot access my account](#)

Forwarding Student email

Once in the new student email, click "Settings" then Forward and POP/MAP"

THEN enter the account to which it should forward

If you need help at any time with these changes – ASK!!
 See a librarian, look at the handouts provided by IT, or
 Please visit a computer lab and talk to one of your Student Technology Specialists.